

## 2024 Call for board member applications: Kemptville Campus

Kemptville Campus Education and Community Centre is a non-profit organization dedicated to realizing the full potential of our extraordinary, historic, publicly owned campus, offering a welcoming and sustainable working, learning and recreational environment for people from all regions of Eastern Ontario. We maintain, improve, and manage the entire campus environment for the benefit of our diverse tenant community. We host a wide variety of unique events and recreational services for the greater good of all its visitors. Despite our location on a former agricultural college, the Campus is not an educational institution.

The Campus Board of Directors operates independently of the Municipality of North Grenville, which owns the property and leases it to the Campus corporation. The Campus has a staff of eight people, as well as students and volunteers, who report to the Board through the Executive Director.

The campus covers 626 acres of land, including forests, wetlands, trails, farmland, and a “village” of buildings, soccer fields, and other recreational facilities. It is home to two dozen organizations including three schools, three daycares, a maple sugar bush, beehives, researchers and growers in our greenhouse, a community garden, and a catering business.

### Application:

Kemptville Campus is seeking candidates for its Board of directors (two-year term). Interested applicants may submit a cover letter and resume outlining their qualifications in confidence to Brian McKee, Chair of the Board. **Applications will be accepted until June 1, 2023.**

**Please apply by email using the subject line: “Board member application”**

Email: [bbrianmckee@gmail.com](mailto:bbrianmckee@gmail.com)

### Responsibilities:

This is an extraordinary opportunity for individuals who are passionate about the success of the Kemptville Campus as a thriving education and community centre. Board members are expected to have significant experience in business, government, or the nonprofit sector and the time available (approximately 10-15 hours per month depending on chosen level of responsibility) to participate in Board activities.

Specific responsibilities may include:

- Participate in strategic planning and in processes to develop and measure relevant metrics to assess organizational performance.
- Approve Kemptville Campus’s annual budget, audit reports, and material business decisions; ensure the Campus Board meets its legal and fiduciary responsibilities.
- Attend Board and committee meetings and follow through on agreed-upon decisions.

- Serve as an ambassador for the organization.
- Support Kemptville Campus's commitment to a diverse Board and staff that reflects the communities we serve.

**Qualifications:**

Ideal candidates will have all of the following qualifications:

- Experience on a governance board overseeing a non-profit organization with employees; core competencies in this respect include:
  - Governance and ethics
  - Leadership (the ability to motivate, influence, and support others in support of Campus goals)
  - Strategic planning
  - Financial literacy
  - Knowledge of risk management, internal controls, and laws and regulations governing non-profits in Ontario
- A commitment to and understanding of Kemptville Campus's mission
- Diplomatic skills and a natural affinity for collaboration and consensus-building

Preference will be given to individuals with one or more of the following:

- Experience in areas related to agriculture (including agri-tech & research)
- Experience in the education field, including arts & cultural teaching/learning
- Skills and experience related to environmental sustainability (including sustainable technologies)
- Fluency in French (oral and written)

We thank all those who apply; however, only those applicants selected for an interview will be contacted.

*Kemptville Campus is an equal opportunity organization committed to inclusive, barrier-free recruitment and selection processes and work environments. We will accommodate the needs of applicants under the Ontario Human Rights Code, the Accessibility for Ontarians with Disabilities Act (AODA), and any other applicable legislation throughout all stages of the recruitment and selection process.*